



Backed by  
HM Government



# Target

Target HCA  
PO Box 911  
Newport, NP20 9PA



Please fill in the relevant details using a ball point pen and send it to:

TARGET HCA  
PO BOX 911  
NEWPORT  
NP20 9PA

## Instruction to your Bank or Building Society to pay by Direct Debit

Name(s) of account holder(s)

Service User Number

Reference

Bank / Building Society account number:

Branch sort code:

## Instruction to your Bank or Building Society

Please pay Elderbridge re: HCA Direct Debits from the account detailed in this instruction, subject to the safeguards assured by the Direct Debit Guarantee.

I understand that this instruction may remain with Elderbridge re: HCA and, if so, details will be passed electronically to my Bank or Building society.

Name and full postal address of your bank or building society

To the Manager:  Bank/ Building Society

Address:

Postcode:

Signature(s)

DDI1

Date:

Banks and Building Societies may not accept Direct Debit Instructions from some types of account

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This guarantee should be detached and retained by the Payer



## THE DIRECT DEBIT GUARANTEE



- This guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Elderbridge re: HCA will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Elderbridge re: HCA to collect a payment confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Elderbridge re: HCA or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when Elderbridge re: HCA asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.